## Disability sole trader starter course 28 May 2016

## **AGENDA**

9.00am	Introductions and discussion of desired outcomes
9.20am	What is on the USB stick and how to use it
9.30am	How the NDIS operates part 1
10.30am	Morning tea
10.45am	How the NDIS operates part 2
12.30pm	Lunch
1.15pm	Setting up as a sole trader
1.45pm	NDIS Provider Registration Kit explained (includes application process, portal access, service agreements, invoicing & quality requirements)
3.00pm	Afternoon tea
3.15pm	Workshop - support clusters and line items
3.45pm	NDIS specific business planning and marketing considerations
4.15pm	Where to from here – how to get further support
4.30pm	Close